

Hill Farm

Level 1 Reserve Study



Report Period – 01/01/2024 – 12/31/2024

Client Reference Number	18113
Property Type	Single Family Homes
Number of Units	281
Fiscal Year End	12/31

Type of Study	Full Study
Date of Property Inspection	09/26/2023
Prepared By	Dale Gifford
Analysis Method	Cash Flow
Funding Goal	Full Funding

Report prepared on – Wednesday, November 22, 2023



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Glossary of Commonly used Words and Phrases

Executive Summary – Hill Farm - ID # 18113

Information to complete this Reserve Study was gathered by performing an on-site inspection of the common area elements. In addition, we also obtained information by contacting any vendors and/or contractors that have worked on the property recently, as well as communicating with the property representative (BOD Member and/or Community Manager). To the best of our knowledge, the conclusions and recommendations of this report are considered reliable and accurate insofar as the information obtained from these sources.

Projected Starting Balance as of 01/01/2024	\$244,943.57
Ideal Reserve Balance as of 01/01/2024	\$333,665
Percent Funded as of 01/01/2024	73%
Recommended Reserve Contribution (per month)	\$8,225
Minimum Reserve Contribution (per month)	\$7,325
Recommended Special Assessment	\$0

Hill Farm is a 281-unit Single Family Home community. The community offers park areas, playgrounds, and landscaped areas as amenities. Construction on the community is ongoing.

Currently Programmed Projects

Projects programmed to occur this fiscal year (FY2024) include asphalt seal coat (Comp# 402). We have programmed an estimated \$36,500 in reserve expenditures toward the completion of these projects. (See page 15)

Significant Reserve Projects

The association's significant reserve projects are asphalt 2021-2018 major rehab (Comp# 401), asphalt seal coat (Comp# 402), landscaping and irrigation system renovate (Comp# 1812), and play structures 2018 replace (Comp# 1301). The fiscal significance of these components is approximately 14%, 13%, 12%, and 12% respectively (see page 9). A component's significance is calculated by dividing its replacement cost by its useful life. In this way, not only is a component's replacement cost considered but also the frequency of occurrence. These components most significantly contribute to the total monthly reserve contribution. As these components have a high level of fiscal significance the association should properly maintain them to ensure they reach their full useful lives.

Reserve Funding

In comparing the projected starting reserve balance of \$244,943.57 versus the ideal reserve balance of \$333,665 we find the association's reserve fund to be approximately 73% funded. This indicates a strong reserve fund position. In order to continue to strengthen the account fund, we suggest adopting a monthly reserve contribution of \$8,225 (\$29.27/unit) per month. If the contribution falls below this rate, then the reserve fund may fall into a situation where special assessments, deferred maintenance, and lower property values are likely at some point in the future.

Introduction

Reserve Study Purpose

The purpose of this Reserve Study is to provide the Association with a budgeting tool to help ensure that there are adequate reserve funds available to perform future reserve projects. The detailed schedules will serve as an advance warning that major projects will need to be addressed in the future. This will allow the Association to have ample time to obtain competitive bids for each project. It will also help to ensure the physical well-being of the property and ultimately enhance each owner's investment, while limiting the possibility of unexpected major projects that may lead to special assessments.

Preparer's Credentials

Mr. Gifford has been working in the community association industry since 2002. Prior to taking a position as the Regional Project Manager covering the Utah region at Complex Solutions in 2010, he worked in community association management in Utah. While in community association management his positions included, Maintenance Supervisor, Senior Portfolio Manager and Vice President of Community Management. His work in community association management gave him extensive experience with budget creation, reserves and reserve budgeting, community inspections, and analyzing common area components.

- Personally, has prepared over 2,200 reserve studies in Utah
- Member of the Association of Professional Reserve Analysts (APRA).
- Professional Reserve Analyst (PRA) designation from Association of Professional Reserve Analysts (APRA), PRA #2320
- Member of the Utah Chapter of Community Associations Institute (UCCAI). Current member of the CAI Utah Legislative Action Committee. Former Board member, and former Utah Chapter President
- Reserve Specialist (RS) designation from Community Associations Institute (CAI), RS# 231
- Bachelor of Science in Chemistry from Emporia State University
- Professional Community Association Manager® (PCAM®) designation from Community Associations Institute (CAI), PCAM# 1740
- Association Management Specialist® (AMS®) designation from Community Associations Institute (CAI)

Budget Breakdown

Every association conducts their business within a budget. There are typically two main parts to this budget, the Operating budget and the Reserve budget. The operating budget includes all expenses that occur on an annual basis as well as general maintenance and repairs. Typical operating budget line items include management fees, maintenance expenses, utilities, etc. The reserve budget is primarily made up of replacement items such as roofing, fencing, mechanical equipment, etc., that do not normally occur on an annual basis.

Report Sections

Reserve Analysis: this section contains the evaluation of the association's reserve balance, income, and expenses. It includes a finding of the client's current reserve fund status (measured as percent funded) and a recommendation for an appropriate reserve allocation rate (also known as the funding plan).

Component Evaluation: this section contains information regarding the physical status and replacement cost of reserve components the association is responsible to maintain. It is important to understand that while the component inventory will remain relatively "stable" from year to year, the condition assessment and life estimates will most likely vary from year to year.

General Information and Frequently Asked Questions

Is it the law to have a Reserve Study conducted?

The Government requires a reserve study in approximately 20 states. Also, the Association's governing documents may require a reserve fund be established. This does not mean a Reserve Study is required, but how are you going to know if you have enough money in the reserve fund if you do not have the proper information?

Why is it important to perform a Reserve Study?

This report provides the essential information that is needed to guide the Association in establishing the reserve portion of the total monthly assessment. The reserve fund is critical to the future of the association because it helps ensure that reserve projects can be completed on time. When projects are completed on time, deferred maintenance and the lower property values that typically accompany it can be avoided. It is suggested that a third party professionally prepare the Reserve Analysis Study since there is no vested interest in the property.

After we have a Reserve Study, what do we do with it?

Please take the time to review the report carefully and make sure the component information is complete and accurate. If there are any inaccuracies, or changes such as a component that the association feels should be added, removed, or altered, please inform us immediately so we may revise the report. Use the report to help establish your budget for the upcoming fiscal year.

How often do we review and update our Reserve Study?

There is a misconception that a Reserve Study is good for an extended period of time since the report has projections for a thirty year period. The assumptions, interest rates, inflation rates and other information used to create this report change each year. Scheduled events may not happen, unpredictable circumstances could occur, deterioration rates can be unpredictable and repair/replacement costs will vary from causes that are unforeseen. These variations alter the results of the Reserve Study. The Reserve Study should be professionally reviewed each year by having a Level III "no site visit" update reserve study performed. The Reserve Study should be professionally updated every three years by having a Level II "site visit" update reserve study performed.

What is a "Reserve Component" versus an "Operating Component"?

A "Reserve" component is an item that is the responsibility of the association to maintain, has a limited useful life, predictable remaining useful life, typically occurs on a cyclical basis that exceeds one year, and costs above a minimum threshold amount. An "Operating" component is typically a fixed expense that occurs on an annual basis.

What are the GREY areas of "maintenance" items that are often seen in a Reserve Study?

One of the most popular questions revolves around major "maintenance" items, such as painting the buildings or seal coating the asphalt. You may hear from your accountant that since painting or seal coating is not replacing a "capital" item, it cannot be considered a reserve component. However, it is the opinion of several major Reserve Study providers, including Complex Solutions, that these components meet the criteria of a reserve component.

Information and Data Gathered:

The information contained in this report is based on estimates and assumptions gathered from various sources. Estimated life expectancies are based upon conditions that were readily visible and accessible at the time of the site visit. While every effort has been made to ensure accurate results, this report reflects the judgment of Complex Solutions, Ltd. and should not be construed as a guarantee or assurance of predicting future events.

What happens during the Site Visit?

During the site visit we identify the common area components that we have determined require reserve funding. These components are quantified and a physical condition is observed. The site visit is conducted on the common areas as reported by client.

What is the Financial Analysis?

We project the starting balance by taking the most recent reserve fund balance as stated by the client and add expected reserve contributions to the end of the fiscal year. We then subtract the expenses of any pending projects. We compare this number to the Fully Funded Balance and arrive at the Percent Funded level. Based on that level of funding we then recommend a Funding Plan to help ensure the adequacy of funding in the future.

Measures of reserve fund financial strength are as follows:

- 0% - 30% Funded** is considered a “weak” financial position. Associations that fall into this category are more likely to have special assessments and deferred maintenance. Action should be taken to improve the financial strength of the reserve fund.
- 31% - 69% Funded** is considered a “fair” financial position. Associations that fall into this category are less likely to experience special assessments and deferred maintenance than being in a weak financial position. Action should be taken to improve the financial strength of the reserve fund.
- 70% - 99% Funded** is considered a “strong” financial position. Associations that fall into this category are less likely to experience special assessments and deferred maintenance than being in a fair financial position. Action should be taken to improve the financial strength of the reserve fund.
- 100% Funded** is considered an “ideal” financial position. Action should be taken to maintain the financial strength of the reserve fund.

Disclosures:

Information provided to the preparer of a reserve study by an official representative of the association regarding financial, historical, physical, quantitative or reserve project issues will be deemed reliable by the preparer. A reserve study will be a reflection of information provided to the preparer of the reserve study. The total of actual or projected reserves required as presented in the reserve study is based upon information provided that was not audited.

A reserve study is not intended to be used to perform an audit, an analysis of quality, a forensic study or a background check of historical records. An on-site inspection conducted in conjunction with a reserve study should not be deemed to be a project audit or quality inspection.

The results of this study are based on the independent opinion of the preparer and his experience and research during the course of his career in preparing Reserve Studies. In addition the opinions of experts on certain components have been gathered through research within their industry and with client's actual vendors. There is no implied warranty or guarantee regarding our life and cost estimates/predictions. There is no implied warranty or guarantee in any of our work product. Our results and findings will vary from another preparer's results and findings. A Reserve Study is necessarily a work in progress and subsequent Reserve Studies will vary from prior studies.

The projected life expectancy of the reserve components and the funding needs of the reserves of the association are based upon the association performing appropriate routine and preventative maintenance for each component. Failure to perform such maintenance can negatively impact the remaining useful life of the component and dramatically increase the funding needs of the reserves of the association.

This Reserve Study assumes that all construction assemblies and components identified herein are built properly and are free from defects in materials and/or workmanship. Defects can lead to reduced useful life and premature failure. It was not the intent of this Reserve Study to inspect for or to identify defects. If defects exist, repairs should be made so that the construction components and assemblies at the community reach the full and expected useful lives.

Site Visits: Should a site visit have been performed during the preparation of this reserve study no invasive testing was performed. The physical analysis performed during the site visit was not intended to be exhaustive in nature and may have included representative sampling. Estimated life expectancies and life cycles are based upon conditions that were readily accessible and visible at the time of the site visit. We have assumed any and all components have been properly built and will reach normal, typical life expectancies. A reserve study is not intended to identify or fund for construction defects. We did not and will not look for or identify construction defects during our site visit. In addition, environmental hazards (such as lead paint, asbestos, radon, etc.), have been excluded from this report.

Update Reserve Studies:

Level II Studies: Quantities of major components as reported in previous reserve studies are deemed to be accurate and reliable. The reserve study relies upon the validity of previous reserve studies.

Level III Studies: In addition to the above we have not visited the property when completing a Level III “No Site Visit” study. Therefore we have not verified the current condition of the components.

Insurance: We carry general and professional liability insurance as well as workers' compensation insurance.

Actual or Perceived Conflicts of Interest: There are no potential actual or perceived conflicts of interest that we are aware of.

Inflation and Interest Rates: The after tax interest rate used in the financial analysis may or may not be based on the clients reported after tax interest rate. If it is, we have not verified or audited the reported rate. The inflation rate may also be based on an amount we believe appropriate given the 30-year horizon of this study and may or may not reflect current or historical inflation rates.

Funding Summary

Beginning Assumptions

# of units	281
Fiscal Year End	31-Dec
Budgeted Monthly Reserve Allocation	\$2,534
Projected Starting Reserve Balance	\$244,944
Ideal Starting Reserve Balance	\$333,665

Economic Assumptions

Projected Inflation Rate	4.00%
Reported After-Tax Interest Rate	0.02%

Current Reserve Status

Current Balance as a % of Ideal Balance	73%
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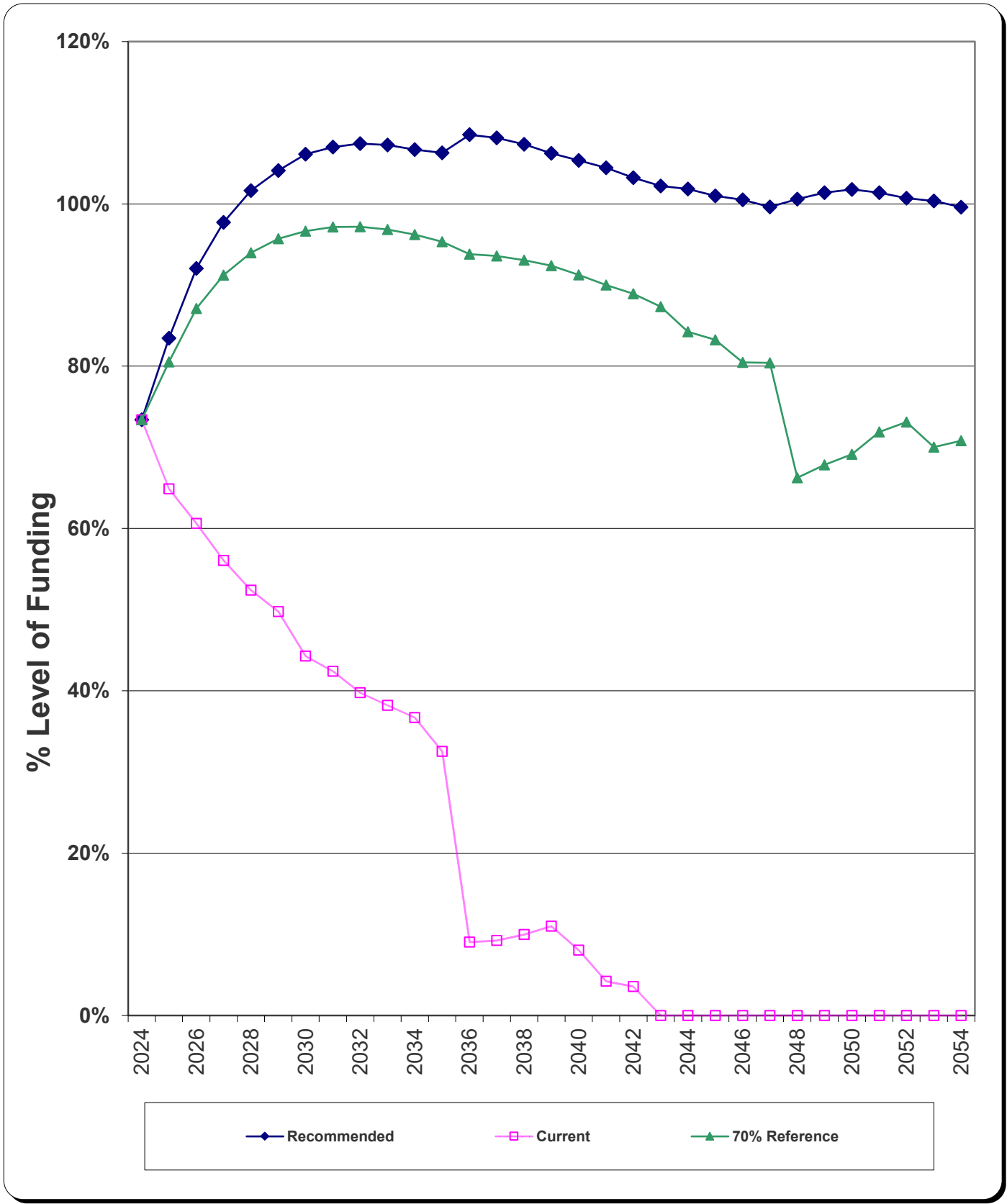
Recommendations

Recommended Monthly Reserve Allocation	\$8,225
Per Unit	\$29.27
Future Annual Increases	3.00%
For number of years:	30
Increases thereafter:	0.00%
70% Funded Monthly Reserve Allocation Reference	\$7,325
Per Unit	\$26.07
Future Annual Increases	3.00%
For number of years:	30
Increases thereafter:	0.00%

Changes From Prior Year

Recommended Increase to Reserve Allocation	\$5,691
as Percentage	225%

Percent Funded - Graph



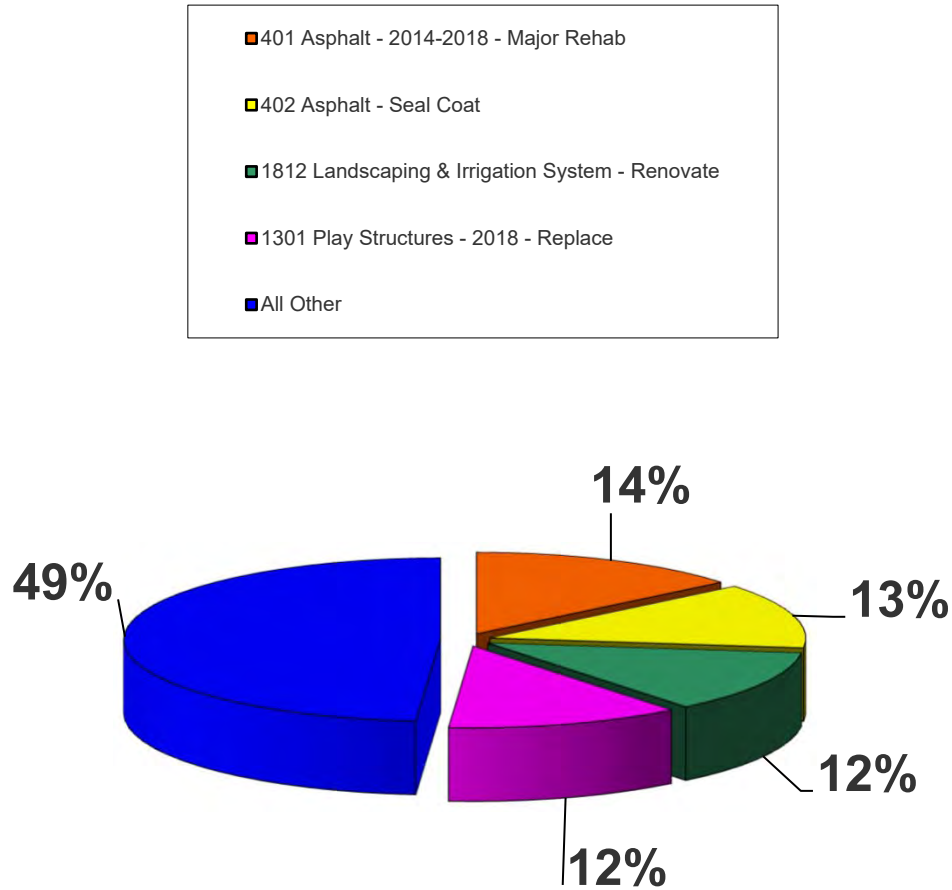
Component Inventory

Category	ID #	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Best Cost	Worst Cost
Roofing	105	Pavilion Roof & Gutter - Replace	25	20	\$5,000	\$6,000
Painted Surfaces	215	Pavilion - Repair/Repaint	8	3	\$2,000	\$2,500
Drive Materials	401	Asphalt - 2014-2018 - Major Rehab	30	23	\$210,000	\$270,000
	401	Asphalt - 2022 - Major Rehab	30	28	\$57,000	\$73,000
	402	Asphalt - Seal Coat	5	0	\$35,000	\$38,000
	403	Concrete - Repair/Replace	10	3	\$4,000	\$6,000
Prop. Identification	801	Community Signs - Replace	20	11	\$5,000	\$6,000
	803	Mailboxes - Replace	N/A		\$0	\$0
Fencing	1001	Wood Fencing - Replace	30	28	\$23,000	\$31,000
	1008	Vinyl Fencing - Replace	30	28	\$8,000	\$10,000
	1009	3 Rail Fencing - Replace	30	21	\$111,000	\$147,000
	1090	Brick Columns & Planter Boxes - Replac	N/A		\$0	\$0
Recreation Equip.	1301	Play Structures - 2015 - Replace	25	16	\$35,000	\$45,000
	1301	Play Structures - 2018 - Replace	25	19	\$160,000	\$180,000
	1301	Play Structures - 2022 - Replace	25	23	\$120,000	\$140,000
	1303	Play Area Groundcover - Refill	5	2	\$10,000	\$12,000
	1306	Picnic Tables - Replace	20	16	\$5,000	\$7,000
	1307	Benches - 2022 - Replace	20	18	\$13,000	\$15,000
	1307	Benches - Replace	20	11	\$43,000	\$51,000
	1308	Trash Receptacles - Replace	20	17	\$7,000	\$8,000
	1309	Pergola - 2022 - Replace	30	29	\$20,000	\$25,000
	1309	Pergolas - Replace	30	24	\$32,000	\$46,000
Light Fixtures	1609	Street Light Fixtures - 2022 - Replace	20	18	\$8,000	\$10,000
	1609	Street Light Fixtures - Replace	20	11	\$27,000	\$34,000
Landscaping	1812	Landscaping & Irrigation System - 2022 -	20	18	\$35,000	\$45,000
	1812	Landscaping & Irrigation System - Renov	20	11	\$120,000	\$160,000

Significant Components

ID #	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Average Current Cost	Significance: (Curr Cost/UL)	
					As \$	As %
105	Pavilion Roof & Gutter - Replace	25	20	\$5,500	\$220	0.3874%
215	Pavilion - Repair/Repaint	8	3	\$2,250	\$281	0.4952%
401	Asphalt - 2014-2018 - Major Rehab	30	23	\$240,000	\$8,000	14.0863%
401	Asphalt - 2022 - Major Rehab	30	28	\$65,000	\$2,167	3.8150%
402	Asphalt - Seal Coat	5	0	\$36,500	\$7,300	12.8537%
403	Concrete - Repair/Replace	10	3	\$5,000	\$500	0.8804%
801	Community Signs - Replace	20	11	\$5,500	\$275	0.4842%
1001	Wood Fencing - Replace	30	28	\$27,000	\$900	1.5847%
1008	Vinyl Fencing - Replace	30	28	\$9,000	\$300	0.5282%
1009	3 Rail Fencing - Replace	30	21	\$129,000	\$4,300	7.5714%
1301	Play Structures - 2015 - Replace	25	16	\$40,000	\$1,600	2.8173%
1301	Play Structures - 2018 - Replace	25	19	\$170,000	\$6,800	11.9733%
1301	Play Structures - 2022 - Replace	25	23	\$130,000	\$5,200	9.1561%
1303	Play Area Groundcover - Refill	5	2	\$11,000	\$2,200	3.8737%
1306	Picnic Tables - Replace	20	16	\$6,000	\$300	0.5282%
1307	Benches - 2022 - Replace	20	18	\$14,000	\$700	1.2325%
1307	Benches - Replace	20	11	\$47,000	\$2,350	4.1378%
1308	Trash Receptacles - Replace	20	17	\$7,500	\$375	0.6603%
1309	Pergola - 2022 - Replace	30	29	\$22,500	\$750	1.3206%
1309	Pergolas - Replace	30	24	\$39,000	\$1,300	2.2890%
1609	Street Light Fixtures - 2022 - Replace	20	18	\$9,000	\$450	0.7924%
1609	Street Light Fixtures - Replace	20	11	\$30,500	\$1,525	2.6852%
1812	Landscaping & Irrigation System - 2022	20	18	\$40,000	\$2,000	3.5216%
1812	Landscaping & Irrigation System - Rend	20	11	\$140,000	\$7,000	12.3255%

Significant Components - Graph



ID #	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Average Current Cost	Significance: (Curr Cost/UL)	
					As \$	As %
401	Asphalt - 2014-2018 - Major Rehab	30	23	\$240,000	\$8,000	14%
402	Asphalt - Seal Coat	5	0	\$36,500	\$7,300	13%
1812	Landscaping & Irrigation System - Ren	20	11	\$140,000	\$7,000	12%
1301	Play Structures - 2018 - Replace	25	19	\$170,000	\$6,800	12%
All Other	See Expanded Table For Breakdown				\$27,693	49%

Yearly Summary

Year	Fully Funded Balance	Starting Reserve Balance	% Funded	Reserve Contributions	Interest Income	Reserve Expenses	Ending Reserve Balance
2024	\$333,665	\$244,944	73%	\$98,700	\$55	\$36,500	\$307,199
2025	\$368,116	\$307,199	83%	\$101,661	\$72	\$0	\$408,931
2026	\$444,268	\$408,931	92%	\$104,711	\$91	\$11,898	\$501,836
2027	\$513,549	\$501,836	98%	\$107,852	\$110	\$8,155	\$601,643
2028	\$592,049	\$601,643	102%	\$111,088	\$131	\$0	\$712,862
2029	\$684,829	\$712,862	104%	\$114,420	\$150	\$44,408	\$783,024
2030	\$737,899	\$783,024	106%	\$117,853	\$168	\$0	\$901,046
2031	\$842,150	\$901,046	107%	\$121,389	\$191	\$14,475	\$1,008,150
2032	\$938,507	\$1,008,150	107%	\$125,030	\$214	\$0	\$1,133,394
2033	\$1,056,881	\$1,133,394	107%	\$128,781	\$240	\$0	\$1,262,415
2034	\$1,183,224	\$1,262,415	107%	\$132,645	\$260	\$54,029	\$1,341,291
2035	\$1,261,793	\$1,341,291	106%	\$136,624	\$247	\$346,762	\$1,131,400
2036	\$1,042,559	\$1,131,400	109%	\$140,723	\$239	\$17,611	\$1,254,750
2037	\$1,160,510	\$1,254,750	108%	\$144,944	\$265	\$8,325	\$1,391,633
2038	\$1,296,619	\$1,391,633	107%	\$149,293	\$293	\$0	\$1,541,219
2039	\$1,450,765	\$1,541,219	106%	\$153,771	\$317	\$65,734	\$1,629,573
2040	\$1,546,804	\$1,629,573	105%	\$158,385	\$333	\$86,157	\$1,702,134
2041	\$1,629,700	\$1,702,134	104%	\$163,136	\$353	\$36,036	\$1,829,587
2042	\$1,772,462	\$1,829,587	103%	\$168,030	\$370	\$127,626	\$1,870,361
2043	\$1,830,283	\$1,870,361	102%	\$173,071	\$355	\$362,905	\$1,680,882
2044	\$1,650,514	\$1,680,882	102%	\$178,263	\$345	\$92,027	\$1,767,463
2045	\$1,750,244	\$1,767,463	101%	\$183,611	\$342	\$293,961	\$1,657,455
2046	\$1,649,129	\$1,657,455	101%	\$189,119	\$348	\$26,069	\$1,820,853
2047	\$1,827,960	\$1,820,853	100%	\$194,793	\$291	\$924,268	\$1,091,669
2048	\$1,085,417	\$1,091,669	101%	\$200,637	\$228	\$99,969	\$1,192,566
2049	\$1,176,267	\$1,192,566	101%	\$206,656	\$249	\$97,303	\$1,302,168
2050	\$1,279,579	\$1,302,168	102%	\$212,856	\$282	\$0	\$1,515,305
2051	\$1,494,517	\$1,515,305	101%	\$219,241	\$321	\$38,205	\$1,696,663
2052	\$1,684,870	\$1,696,663	101%	\$225,818	\$332	\$302,869	\$1,619,944
2053	\$1,614,399	\$1,619,944	100%	\$232,593	\$340	\$70,170	\$1,782,708



Reserve Contributions - Graph

Monthly Reserve Contributions



Component Funding Information

ID	Component Name	UL	RUL	Quantity	Average Current Cost	Ideal Balance	Current Fund Balance	Monthly
105	Pavilion Roof & Gutter - Replace	25	20	(1) Pavilion	\$5,500	\$1,100	\$1,100	\$31.86
215	Pavilion - Repair/Repaint	8	3	(1) Pavilion	\$2,250	\$1,406	\$1,406	\$40.73
401	Asphalt - 2014-2018 - Major Rehab	30	23	Approx 119,585 SF	\$240,000	\$56,000	\$0	\$1,158.60
401	Asphalt - 2022 - Major Rehab	30	28	Approx 32,215 SF	\$65,000	\$4,333	\$0	\$313.79
402	Asphalt - Seal Coat	5	0	Approx 151,800 SF	\$36,500	\$36,500	\$36,500	\$1,057.22
403	Concrete - Repair/Replace	10	3	Extensive SF	\$5,000	\$3,500	\$3,500	\$72.41
801	Community Signs - Replace	20	11	(7) Signs	\$5,500	\$2,475	\$2,475	\$39.83
1001	Wood Fencing - Replace	30	28	Approx 760 LF	\$27,000	\$1,800	\$0	\$130.34
1008	Vinyl Fencing - Replace	30	28	Approx 145 LF	\$9,000	\$600	\$0	\$43.45
1009	3 Rail Fencing - Replace	30	21	Approx 3,675 LF	\$129,000	\$38,700	\$31,662	\$622.74
1301	Play Structures - 2015 - Replace	25	16	(1) Playground	\$40,000	\$14,400	\$14,400	\$231.72
1301	Play Structures - 2018 - Replace	25	19	(3) Playgrounds	\$170,000	\$40,800	\$40,800	\$984.81
1301	Play Structures - 2022 - Replace	25	23	(3) Structures	\$130,000	\$10,400	\$0	\$753.09
1303	Play Area Groundcover - Refill	5	2	Approx 15,735 SF	\$11,000	\$6,600	\$6,600	\$318.61
1306	Picnic Tables - Replace	20	16	(4) Tables	\$6,000	\$1,200	\$1,200	\$43.45
1307	Benches - 2022 - Replace	20	18	(10) Benches	\$14,000	\$1,400	\$1,400	\$101.38
1307	Benches - Replace	20	11	(34) Benches	\$47,000	\$21,150	\$21,150	\$340.34
1308	Trash Receptacles - Replace	20	17	(5) Receptacles	\$7,500	\$1,125	\$1,125	\$54.31
1309	Pergola - 2022 - Replace	30	29	(1) Pergola	\$22,500	\$750	\$0	\$108.62
1309	Pergolas - Replace	30	24	(2) Pergolas	\$39,000	\$7,800	\$0	\$188.27
1609	Street Light Fixtures - 2022 - Replace	20	18	(8) Fixtures	\$9,000	\$900	\$900	\$65.17
1609	Street Light Fixtures - Replace	20	11	(27) Fixtures	\$30,500	\$13,725	\$13,725	\$220.86
1812	Landscaping & Irrigation System - 2022 - Ren	20	18	Extensive SF	\$40,000	\$4,000	\$4,000	\$289.65
1812	Landscaping & Irrigation System - Renovate	20	11	Extensive SF	\$140,000	\$63,000	\$63,000	\$1,013.77
					\$1,231,250	\$333,665	\$244,944	\$8,225

Current Fund Balance as a percentage of Ideal Balance: 73%

Yearly Cash Flow

Year	2024	2025	2026	2027	2028
Starting Balance	\$244,944	\$307,199	\$408,931	\$501,836	\$601,643
<i>Reserve Income</i>	\$98,700	\$101,661	\$104,711	\$107,852	\$111,088
<i>Interest Earnings</i>	\$55	\$72	\$91	\$110	\$131
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
Funds Available	\$343,699	\$408,931	\$513,733	\$609,798	\$712,862
Reserve Expenditures	\$36,500	\$0	\$11,898	\$8,155	\$0
Ending Balance	\$307,199	\$408,931	\$501,836	\$601,643	\$712,862

Year	2029	2030	2031	2032	2033
Starting Balance	\$712,862	\$783,024	\$901,046	\$1,008,150	\$1,133,394
<i>Reserve Income</i>	\$114,420	\$117,853	\$121,389	\$125,030	\$128,781
<i>Interest Earnings</i>	\$150	\$168	\$191	\$214	\$240
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
Funds Available	\$827,432	\$901,046	\$1,022,625	\$1,133,394	\$1,262,415
Reserve Expenditures	\$44,408	\$0	\$14,475	\$0	\$0
Ending Balance	\$783,024	\$901,046	\$1,008,150	\$1,133,394	\$1,262,415

Year	2034	2035	2036	2037	2038
Starting Balance	\$1,262,415	\$1,341,291	\$1,131,400	\$1,254,750	\$1,391,633
<i>Reserve Income</i>	\$132,645	\$136,624	\$140,723	\$144,944	\$149,293
<i>Interest Earnings</i>	\$260	\$247	\$239	\$265	\$293
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
Funds Available	\$1,395,320	\$1,478,162	\$1,272,361	\$1,399,959	\$1,541,219
Reserve Expenditures	\$54,029	\$346,762	\$17,611	\$8,325	\$0
Ending Balance	\$1,341,291	\$1,131,400	\$1,254,750	\$1,391,633	\$1,541,219

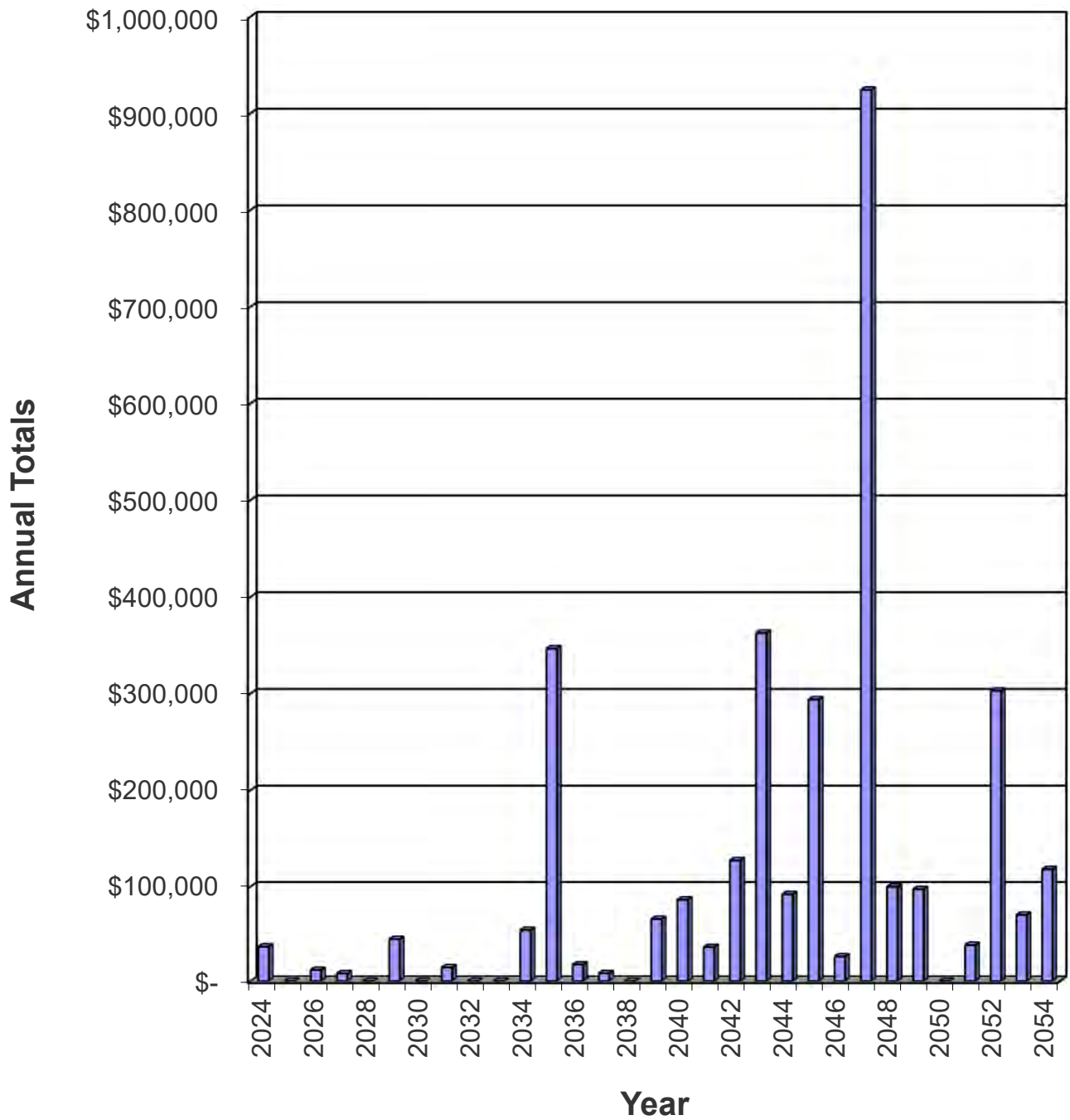
Year	2039	2040	2041	2042	2043
Starting Balance	\$1,541,219	\$1,629,573	\$1,702,134	\$1,829,587	\$1,870,361
<i>Reserve Income</i>	\$153,771	\$158,385	\$163,136	\$168,030	\$173,071
<i>Interest Earnings</i>	\$317	\$333	\$353	\$370	\$355
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
Funds Available	\$1,695,308	\$1,788,291	\$1,865,623	\$1,997,987	\$2,043,787
Reserve Expenditures	\$65,734	\$86,157	\$36,036	\$127,626	\$362,905
Ending Balance	\$1,629,573	\$1,702,134	\$1,829,587	\$1,870,361	\$1,680,882

Year	2044	2045	2046	2047	2048
Starting Balance	\$1,680,882	\$1,767,463	\$1,657,455	\$1,820,853	\$1,091,669
<i>Reserve Income</i>	\$178,263	\$183,611	\$189,119	\$194,793	\$200,637
<i>Interest Earnings</i>	\$345	\$342	\$348	\$291	\$228
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
Funds Available	\$1,859,490	\$1,951,416	\$1,846,923	\$2,015,938	\$1,292,535
Reserve Expenditures	\$92,027	\$293,961	\$26,069	\$924,268	\$99,969
Ending Balance	\$1,767,463	\$1,657,455	\$1,820,853	\$1,091,669	\$1,192,566

Year	2049	2050	2051	2052	2053
Starting Balance	\$1,192,566	\$1,302,168	\$1,515,305	\$1,696,663	\$1,619,944
<i>Reserve Income</i>	\$206,656	\$212,856	\$219,241	\$225,818	\$232,593
<i>Interest Earnings</i>	\$249	\$282	\$321	\$332	\$340
<i>Special Assessments</i>	\$0	\$0	\$0	\$0	\$0
Funds Available	\$1,399,471	\$1,515,305	\$1,734,868	\$1,922,813	\$1,852,877
Reserve Expenditures	\$97,303	\$0	\$38,205	\$302,869	\$70,170
Ending Balance	\$1,302,168	\$1,515,305	\$1,696,663	\$1,619,944	\$1,782,708



Yearly Reserve Expenditures - Graph



Projected Reserve Expenditures by Year

Year	ID #	Component Name	Projected Cost	Total Per Annum
2024	402	Asphalt - Seal Coat	\$36,500	\$36,500
2025		No Expenditures Projected		\$0
2026	1303	Play Area Groundcover - Refill	\$11,898	\$11,898
2027	215	Pavilion - Repair/Repaint	\$2,531	
	403	Concrete - Repair/Replace	\$5,624	\$8,155
2028		No Expenditures Projected		\$0
2029	402	Asphalt - Seal Coat	\$44,408	\$44,408
2030		No Expenditures Projected		\$0
2031	1303	Play Area Groundcover - Refill	\$14,475	\$14,475
2032		No Expenditures Projected		\$0
2033		No Expenditures Projected		\$0
2034	402	Asphalt - Seal Coat	\$54,029	\$54,029
2035	215	Pavilion - Repair/Repaint	\$3,464	
	801	Community Signs - Replace	\$8,467	
	1307	Benches - Replace	\$72,354	
	1609	Street Light Fixtures - Replace	\$46,953	
	1812	Landscaping & Irrigation System - Renovate	\$215,524	\$346,762
2036	1303	Play Area Groundcover - Refill	\$17,611	\$17,611
2037	403	Concrete - Repair/Replace	\$8,325	\$8,325
2038		No Expenditures Projected		\$0
2039	402	Asphalt - Seal Coat	\$65,734	\$65,734
2040	1301	Play Structures - 2015 - Replace	\$74,919	
	1306	Picnic Tables - Replace	\$11,238	\$86,157
2041	1303	Play Area Groundcover - Refill	\$21,427	
	1308	Trash Receptacles - Replace	\$14,609	\$36,036
2042	1307	Benches - 2022 - Replace	\$28,361	
	1609	Street Light Fixtures - 2022 - Replace	\$18,232	
	1812	Landscaping & Irrigation System - 2022 - Renovate	\$81,033	\$127,626
2043	215	Pavilion - Repair/Repaint	\$4,740	
	1301	Play Structures - 2018 - Replace	\$358,164	\$362,905
2044	105	Pavilion Roof & Gutter - Replace	\$12,051	
	402	Asphalt - Seal Coat	\$79,976	\$92,027
2045	1009	3 Rail Fencing - Replace	\$293,961	\$293,961
2046	1303	Play Area Groundcover - Refill	\$26,069	\$26,069
2047	401	Asphalt - 2014-2018 - Major Rehab	\$591,532	
	403	Concrete - Repair/Replace	\$12,324	
	1301	Play Structures - 2022 - Replace	\$320,413	\$924,268
2048	1309	Pergolas - Replace	\$99,969	\$99,969
2049	402	Asphalt - Seal Coat	\$97,303	\$97,303
2050		No Expenditures Projected		\$0
2051	215	Pavilion - Repair/Repaint	\$6,488	
	1303	Play Area Groundcover - Refill	\$31,717	\$38,205
2052	401	Asphalt - 2022 - Major Rehab	\$194,916	
	1001	Wood Fencing - Replace	\$80,965	

Year	Comp ID	Component Name	Projected Cost	Total Per Annum
	1008	Vinyl Fencing - Replace	\$26,988	\$302,869
2053	1309	Pergola - 2022 - Replace	\$70,170	\$70,170

Component Evaluation

Comp #: 105 Pavilion Roof & Gutter - Replace



Location: **Pavilion Roof**

Quantity: **(1) Pavilion**

Life Expectancy: **25** *Remaining Life:* **20**

Best Cost: **\$5,000**

Estimate to replace

Worst Cost: **\$6,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The roof appears to be in good condition. We recommend funding to replace this component approximately every 20 - 25 years. Remaining life based on current age.

General Notes:

Comp #: 215 Pavilion - Repair/Repaint



Location: **Pavilion Exterior**

Quantity: **(1) Pavilion**

Life Expectancy: **8** *Remaining Life:* **3**

Best Cost: **\$2,000**

Estimate to repair/repaint

Worst Cost: **\$2,500**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The painted surfaces are in fair condition. We recommend funding to repair/repaint this component approximately every 8 - 10 years. Remaining life is based on current age.

General Notes:

Comp #: 401 Asphalt - 2014-2018 - Major Rehab



Location: **Community Alleys**

Quantity: **Approx 119,585 SF**

Life Expectancy: **30** *Remaining Life:* **23**

Best Cost: **\$210,000**

Estimate for major rehab

Worst Cost: **\$270,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The asphalt surfaces are in good condition. We recommend funding for a major rehab of this component approximately every 25 - 30 years. Remaining life based on average age.

General Notes:

Comp #: 401 Asphalt - 2022 - Major Rehab



Location: **Phase 7**

Quantity: **Approx 32,215 SF**

Life Expectancy: **30** *Remaining Life:* **28**

Best Cost: **\$57,000**

Estimate for major rehab

Worst Cost: **\$73,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The asphalt surfaces are in good condition. We recommend funding for a major rehab of this component approximately every 25 - 30 years. Remaining life based on current age.

General Notes:

Comp #: 402 Asphalt - Seal Coat



Location: **Community Alleys**

Quantity: **Approx 151,800 SF**

Life Expectancy: **5** *Remaining Life:* **0**

Best Cost: **\$35,000**

Estimate for seal coat

Worst Cost: **\$38,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The asphalt seal coat is in poor condition. We recommend funding to seal this component approximately every 3 - 5 years. Remaining life based on current condition.

General Notes:

Comp #: 403 Concrete - Repair/Replace



Location: **Sidewalks**

Quantity: **Extensive SF**

Life Expectancy: **10** *Remaining Life:* **3**

Best Cost: **\$4,000**

Allowance to repair/replace

Worst Cost: **\$6,000**

Higher allowance

Source of Information: CSL Cost Database

Observations:

The concrete is in good condition. This component has an extended useful life under normal conditions. We recommend funding to make repairs and partially replace this component approximately every 10 years. Remaining life based on average age.

General Notes:

Comp #: 801 Community Signs - Replace



Location: **Common Area**

Quantity: **(7) Signs**

Life Expectancy: **20** *Remaining Life:* **11**

Best Cost: **\$5,000**

Estimate to replace

Worst Cost: **\$6,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The signs is in good to fair condition. We recommend funding to replace this component approximately every 15 - 20 years. Remaining life is based on average age.

General Notes:

Comp #: 803 Mailboxes - Replace



Location: **Common Area**

Quantity: **(20) Clusters**

Life Expectancy: **N/A** *Remaining Life:*

Best Cost: **\$0**

Worst Cost: **\$0**

Source of Information:

Observations:

Typically these mailboxes are owned and maintained by the postal service. No reserve funding necessary.

General Notes:

Comp #: 1001 Wood Fencing - Replace



Location: **Phase 7**

Quantity: **Approx 760 LF**

Life Expectancy: **30** *Remaining Life:* **28**

Best Cost: **\$23,000**

Estimate to replace

Worst Cost: **\$31,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The wood fencing is in good condition. We recommend funding to replace this component approximately every 25 - 30 years. Remaining life based on current age.

General Notes:

Comp #: 1008 Vinyl Fencing - Replace



Location: **Phase 7**

Quantity: **Approx 145 LF**

Life Expectancy: **30** *Remaining Life:* **28**

Best Cost: **\$8,000**

Estimate to replace

Worst Cost: **\$10,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The vinyl fencing is in good condition. We recommend funding to replace this component approximately every 25 - 30 years. Remaining life based on current age.

General Notes:

Comp #: 1009 3 Rail Fencing - Replace



Location: **Common Area**

Quantity: **Approx 3,675 LF**

Life Expectancy: **30** *Remaining Life:* **21**

Best Cost: **\$111,000**

Estimate to replace

Worst Cost: **\$147,000**

Higher estimate

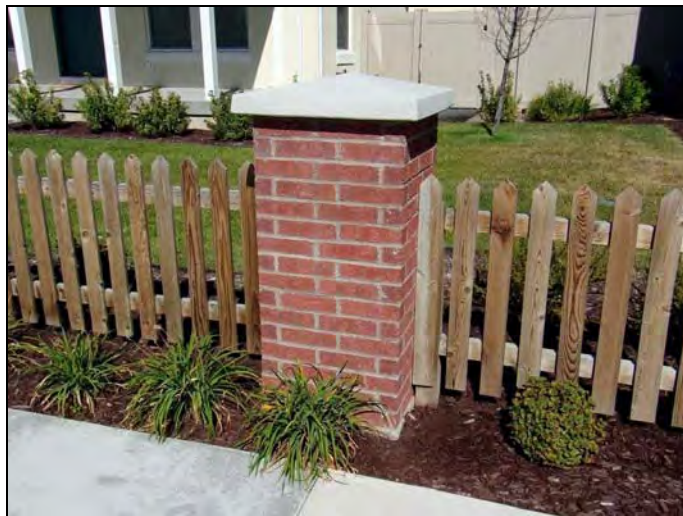
Source of Information: CSL Cost Database

Observations:

The three rail fence is in good to fair condition. We recommend funding to replace this component approximately every 25 - 30 years. Remaining life based on current age.

General Notes:

Comp #: 1090 Brick Columns & Planter Boxes - Replace



Location: **Common Area**

Quantity: **(52) Structures**

Life Expectancy: **N/A** *Remaining Life:*

Best Cost: **\$0**

Worst Cost: **\$0**

Source of Information:

Observations:

This component has an extended useful life under normal conditions. Repair as necessary as an operating expense. No reserve funding necessary.

General Notes:

Comp #: 1301 Play Structures - 2015 - Replace



Location: **Orchard Harvest Drive**

Quantity: **(1) Playground**

Life Expectancy: **25** *Remaining Life:* **16**

Best Cost: **\$35,000**

Estimate to replace

Worst Cost: **\$45,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The play structures are in good condition. We recommend funding to replace this component approximately every 20 - 25 years. Remaining life based on current age.

General Notes:

Comp #: 1301 Play Structures - 2018 - Replace



Location: **Havenwood, Hill Farms, & Richards**

Quantity: **(3) Playgrounds**

Life Expectancy: **25** *Remaining Life:* **19**

Best Cost: **\$160,000**

Estimate to replace

Worst Cost: **\$180,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The play structures are in good condition. We recommend funding to replace this component approximately every 20 - 25 years. Remaining life based on current age.

General Notes:

Comp #: 1301 Play Structures - 2022 - Replace



Location: **Phase 7**

Quantity: **(3) Structures**

Life Expectancy: **25** *Remaining Life:* **23**

Best Cost: **\$120,000**

Estimate to replace

Worst Cost: **\$140,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The play structure is in good condition. We recommend funding to replace this component approximately every 20 - 25 years. Remaining life based on current age.

General Notes:

Comp #: 1303 Play Area Groundcover - Refill



Location: **Play Areas**

Quantity: **Approx 15,735 SF**

Life Expectancy: **5** *Remaining Life:* **2**

Best Cost: **\$10,000**

Estimate to refill

Worst Cost: **\$12,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The play area groundcover is in good to fair condition. We recommend funding to refill this component approximately every 3 - 5 years. Remaining life is based on current age.

General Notes:

Comp #: 1306 Picnic Tables - Replace



Location: **Pavilion Area on Hill Farms Lane**

Quantity: **(4) Tables**

Life Expectancy: **20** *Remaining Life:* **16**

Best Cost: **\$5,000**

Estimate to replace

Worst Cost: **\$7,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The picnic tables are in good condition. We recommend funding to replace this component approximately every 15 - 20 years. Remaining life based on current age.

General Notes:

Comp #: 1307 Benches - 2022 - Replace



Location: **Phase 7**

Quantity: **(10) Benches**

Life Expectancy: **20** *Remaining Life:* **18**

Best Cost: **\$13,000**

Estimate to replace

Worst Cost: **\$15,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The benches are in good condition. We recommend funding to replace this component approximately every 15 - 20 years. Remaining life based on current age.

General Notes:

Comp #: 1307 Benches - Replace



Location: **Common Area**

Quantity: **(34) Benches**

Life Expectancy: **20** *Remaining Life:* **11**

Best Cost: **\$43,000**

Estimate to replace

Worst Cost: **\$51,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The benches are in good to fair condition. We recommend funding to replace this component approximately every 15 - 20 years. Remaining life based on current age.

General Notes:

Comp #: 1308 Trash Receptacles - Replace



Location: **Common Areas**

Quantity: **(5) Receptacles**

Life Expectancy: **20** *Remaining Life:* **17**

Best Cost: **\$7,000**

Estimate to replace

Worst Cost: **\$8,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The trash receptacles are in good condition. We recommend funding to replace this component approximately every 15 - 20 years. Remaining life based on current age.

General Notes:

Comp #: 1309 Pergola - 2022 - Replace



Location: Phase 7

Quantity: (1) Pergola

Life Expectancy: 30 *Remaining Life:* 29

Best Cost: \$20,000

Estimate to replace

Worst Cost: \$25,000

Higher estimate

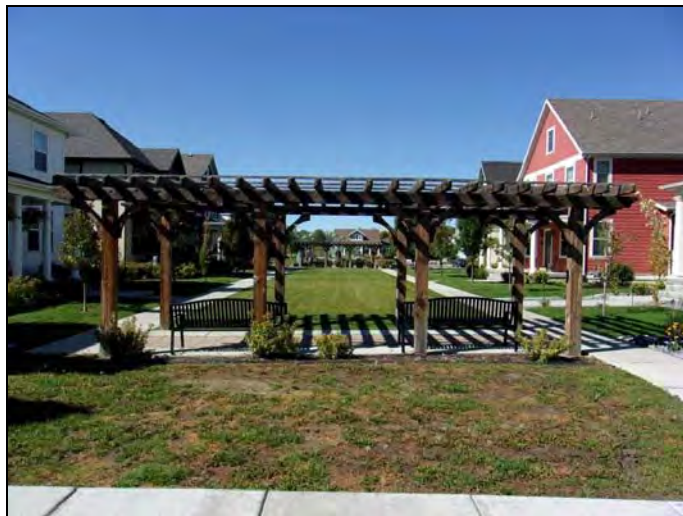
Source of Information: CSL Cost Database

Observations:

The pergola is in good condition. We recommend funding to replace this component approximately every 25 - 30 years. Remaining life based on current age.

General Notes:

Comp #: 1309 Pergolas - Replace



Location: **Common Area**

Quantity: **(2) Pergolas**

Life Expectancy: **30** *Remaining Life:* **24**

Best Cost: **\$32,000**

Estimate to replace

Worst Cost: **\$46,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The pergolas are in good condition. We recommend funding to replace this component approximately every 25 - 30 years. Remaining life based on current age.

General Notes:

Comp #: 1609 Street Light Fixtures - 2022 - Replace



Location: **Phase 7**

Quantity: **(8) Fixtures**

Life Expectancy: **20** *Remaining Life:* **18**

Best Cost: **\$8,000**

Estimate to replace

Worst Cost: **\$10,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The street light fixtures are in good condition. No expectation to replace the light poles. Paint poles as necessary as an operating expense. We recommend funding to replace this component approximately every 20 years. Remaining life based on current age.

General Notes:

Comp #: 1609 Street Light Fixtures - Replace



Location: **Common Area**

Quantity: **(27) Fixtures**

Life Expectancy: **20** *Remaining Life:* **11**

Best Cost: **\$27,000**

Estimate to replace

Worst Cost: **\$34,000**

Higher estimate

Source of Information: CSL Cost Database

Observations:

The street light fixtures are in good to fair condition. No expectation to replace the light poles. Paint poles as necessary as an operating expense. We recommend funding to replace this component approximately every 20 years. Remaining life based on current age.

General Notes:

Comp #: 1812 Landscaping & Irrigation System - 2022 - Renovate



Location: **Phase 7**

Quantity: **Extensive SF**

Life Expectancy: **20** *Remaining Life:* **18**

Best Cost: **\$35,000**

Allowance to renovate

Worst Cost: **\$45,000**

Higher allowance

Source of Information: CSL Cost Database

Observations:

The landscaping and irrigation system appear to be in good condition. We recommend funding for an allowance to renovate this component approximately every 20 years. Remaining life based on current age.

General Notes:

Comp #: 1812 Landscaping & Irrigation System - Renovate



Location: **Common Area**

Quantity: **Extensive SF**

Life Expectancy: **20** *Remaining Life:* **11**

Best Cost: **\$120,000**

Allowance to renovate

Worst Cost: **\$160,000**

Higher allowance

Source of Information: CSL Cost Database

Observations:

The landscaping and irrigation system appear to be in good condition. We recommend funding for an allowance to renovate this component approximately every 20 years. Remaining life based on current age.

General Notes:

Glossary of Commonly Used Words And Phrases

(Provided by the National Reserve Study Standards of the Community Associations Institute)

Cash Flow Method – A method of developing a reserve funding plan where contributions to the reserve fund are designed to offset the variable annual expenditures from the reserve fund. Different reserve funding plans are tested against the anticipated schedule of reserve expenses until the desired funding goal is achieved.

Component – Also referred to as an “Asset.” Individual line items in the Reserve Study developed or updated in the physical analysis. These elements form the building blocks for the Reserve Study. Components typically are: 1) Association responsibility, 2) with limited useful life expectancies, 3) have predictable remaining life expectancies, 4) above a minimum threshold cost, and 5) required by local codes.

Component Full Funding – When the actual (or projected) cumulative reserve balance for all components is equal to the fully funded balance.

Component Inventory – The task of selecting and quantifying reserve components. This task can be accomplished through on-site visual observations, review of association design and organizational documents, a review of established association precedents, and discussion with appropriate association representatives.

Deficit – An actual (or projected reserve balance), which is less than the fully funded balance.

Effective Age – The difference between useful life and remaining useful life (UL - RUL).

Financial Analysis – The portion of the Reserve Study where current status of the reserves (measured as cash or percent funded) and a recommended reserve contribution rate (reserve funding plan) are derived, and the projected reserve income and expenses over time is presented. The financial analysis is one of the two parts of the Reserve Study.

Fully Funded Balance – An indicator against which the actual (or projected) reserve balance can be compared. The reserve balance that is in direct proportion to the fraction of life “used up” of the current repair or replacement cost of a reserve component. This number is calculated for each component, and then summed together for an association total.

$$\text{FFB} = \text{Current Cost} * \text{Effective Age} / \text{Useful Life}$$

Fund Status – The status of the reserve fund as compared to an established benchmark, such as percent funded.

Funding Goals – Independent of calculation methodology utilized, the following represent the basic categories of funding plan goals:

- *Baseline Funding*: Establishing a reserve-funding goal of keeping the reserve balance above zero.
- *Component Full Funding*: Setting a reserve funding goal of attaining and maintaining cumulative reserves at or near 100% funded.
- *Threshold Funding*: Establishing a reserve funding goal of keeping the reserve balance above a specified dollar or percent funded amount.

Funding Plan – An association’s plan to provide income to a reserve fund to offset anticipated expenditures from that fund.



Funding Principles –

- Sufficient funds when required
- Stable contributions through the year
- Evenly distributed contributions over the years
- Fiscally responsible

GSF - Gross Square Feet

Life and Valuation Estimates – The task of estimating useful life, remaining useful life, and repair or replacement costs for the reserve components.

LF - Linear Feet

Percent Funded – The ratio, at a particular point in time (typically the beginning of the fiscal year), of the actual (or projected) reserve balance to the ideal fund balance, expressed as a percentage.

Physical Analysis – The portion of the Reserve Study where the component evaluation, condition assessment, and life and valuation estimate tasks are performed. This represents one of the two parts of the Reserve Study.

Remaining Useful Life (RUL) – Also referred to as “remaining life” (RL). The estimated time, in years, that a reserve component can be expected to continue to serve its intended function. Projects anticipated to occur in the current fiscal year have a “0” remaining useful life.

Replacement Cost – The cost of replacing, repairing, or restoring a reserve component to its original functional condition. The current replacement cost would be the cost to replace, repair, or restore the component during that particular year.

Reserve Balance – Actual or projected funds as of a particular point in time (typically the beginning of the fiscal year) that the association has identified for use to defray the future repair or replacement of those major components that the association is obligated to maintain. Also known as “reserves,” “reserve accounts,” or “cash reserves.” In this report the reserve balance is based upon information provided and is not audited.

Reserve Study – A budget-planning tool, which identifies the current status of the reserve fund and a stable and equitable funding plan to offset the anticipated future major common area expenditures. The Reserve Study consists of two parts: The Physical Analysis and the Financial Analysis.

Special Assessment – An assessment levied on the members of an association in addition to regular assessments. Governing documents or local statutes often regulate special assessments.

Surplus – An actual (or projected) reserve balance that is greater than the fully funded balance.

Useful Life (UL) – Also known as “life expectancy.” The estimated time, in years, that a reserve component can be expected to serve its intended function if properly constructed and maintained in its present application of installation.

